ORDINANCE #14

Series, 1963

AN ORDINANCE ESTABLISHING A MUSEUM COMMISSION; PROVIDING FOR ITS COMPOSITION; SETTING FORTH THE POWERS AND DUTIES OF THE COMMISSION, AND DECLARING AN EMERGENCY.

THE CITY OF ELGIN ORDAINS AS FOLLOWS:

Section 1:
This ordinance shall be known and may be cited as the "City of Elgin Museum Commission Ordinance."

Section 2:
For the purposes of this ordinance the following terms, phrases, words and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense, include the future; words in the plural number include the singular number and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

(a) "City" is the City of Elgin, Oregon.

(b) "Commission" is the Museum Commission of the City of Elgin, Oregon, as created by this ordinance.

(c) "Council" is the City Council of the City of Elgin, Oregon.

(d) "Chairman" is the Chairman of the Museum Commission as provided for hereunder.

(e) "Secretary" is the Secretary of the Museum Commission as provided for hereunder.

Section 3:
A Museum Commission is hereby established in and for the City of Elgin, Oregon.

Section 4:
The Commission shall consist of seven (7) members. Each member of said Commission shall be a qualified elector of the City of Elgin, Oregon, at the time of his appointment and during his incumbency.

Section 5:
The members of the Commission shall be appointed by a majority of the Council and shall serve without compensation, but may be reimbursed for expenses incurred in the performance of their duties and approved by the Chairman of the Commission.

Section 6:
(a) Original appointments of the first Commission members shall be for the following terms.

(1) Two for a term of one (1) year.

(2) Two for a term of two (2) years.

(3) Three for a term of three (3) years.

(b) Thereafter, the term of each member shall be for three (3) years and until their successors are appointed and qualified.

Section 7:
A vanancy in the position of a member of the Commission shall be filled by a qualified person appointed by a majority of the Council.

Section 8:

The Council, by a majority vote, shall have the authority to remove any member of the Commission from office whenever, in its discretion, the best interests of the City shall be served thereby.

Section 9:

Within thirty (30) days after their appointment, the members of the Commission shall meet in regular session and organized by electing from their members a Chairman and Secretary.

(a) The first chairman and the first secretary shall serve until the first Monday in January, 1964, and until their successors are elected. Thereafter, the Commission shall elect a chairman and a secretary, each for one (1) year terms. The Commission shall have the authority to elect such other officers as it may deem necessary.

Section 10:

It shall be the duty of the Chairman to preside over all meetings of the Commission. In his absence, a chairman pro-tem may be elected to preside, or if the Commission elects a vice-chairman, he shall preside in any absence of the Chairman.

Section 11:

Secretary. It shall be the duty of the Secretary to keep permanent and complete records of all the proceedings of the Commission.

Section 12:

The Commission may, with the approval of the Council, employ such personnal as shall be necessary for the operation of the Commission and its facilities, within the means provided by any appropriations made therefor by the Council. The Commission shall prepare and submit an annual budget and an annual report to the Council.

Section 13:

The Commission shall adopt a set of rules to govern its own meetings and procedures. The rules may be amended from time to time, but only upon notice to all members of the Commission that said proposed amendment shall be acted upon at a specified meeting. A majority vote of the Commission shall be required for the approval of the proposed amendment.

Section 14:

The Commission shall meet in regular session at least once a month at a time and place selected by a vote of its members. The Council, the Chairman of the Commission, or any three (3) members of the Commission, shall have the authority to call special meetings of the Commission.

Section 15:

The Museum Commission shall have the following powers and duties:

(a) To conduct, operate and maintain a municipal museum, pursuant to the laws and statutes of the State of Oregon.

Section 16:

Whereas, the welfare of the City of Elgin would be greatly advanced by the establishment of a municipal museum, and great public interest has been aroused and created by its citizens for the establishment thereof, now, therefore, an emergency is hereby declared to exist and this ordinance shall become immediately effective upon its passage by a unanimous vote of the Council and its approval by the Mayor.

Adopted this ~~10th~~ 8TH day of ~~September~~ OCTOBER, 1963.

Approved this 10th day of ~~September~~ 8TH OCTOBER, 1963.

Lloyd O. Spike
Mayor

Attested and filed this
~~10th~~ 8TH day of ~~September~~ OCTOBER, 1963.

Ethel Dewitt
City Recorder